

TERMS OF REFERENCE

- I. **BIDDER** : Service Provider
- II. **PROJECT TITLE** : Objectif Atlantide Underwater Investigation 2019
- III. **PROJECT DATE** : April 13 to 21, 2019
- IV. **MINIMUM REQUIREMENTS** :
- A. Must be accredited by the DOT
 - B. Must be willing to provide services on send – bill arrangement
 - C. Must have airport representatives
 - D. Preferably specializing in handling big dive groups and have handled dive groups in the last 3 years

V. **SCOPE AND WORK DELIVERABLES**

1. Provision of travel insurance for each participant in case of emergency trip cancellation or emergency trip termination;
2. Ground arrangement for tour package, terminal fees, environmental fees, marine dive fees, portage fees, roundtrip airport to seaport transfers with provisions for transportation of luggage, diving with dive equipment/gear/boat rental, service of dive masters/guides, tours, single/twin sharing accommodation, full board meals);
3. Provision of first aid medical kit for the participants;
4. Van Rental (Inclusive of professional driver fees, drivers' meals, and applicable toll fees)

Date	No. of Units	Capacity and Route
April 13, 2019	2 vans	Van Seating Capacity: 10 pax per van *1 Van for Dive Equipment/Luggage, 1 Van for Passengers Route: Within Metro Manila
April 14, 2019	1 van and 1 coaster	Van Seating Capacity: 10 pax (for luggage) Coaster Seating Capacity: 25 pax (for passengers) Route: Manila to Batangas Port
April 17, 2019	1 van	Van Seating Capacity: 10 pax (for luggage and passengers) Route: Batangas Port to Manila
April 18, 2019	1 van	Van Seating Capacity: 10 pax (for luggage and passengers) Route: Manila to Batangas Port
April 20, 2019	1 van	Van Seating Capacity: 10 pax (for luggage and passengers) Route: Batangas Port to Manila
April 21, 2019	1 van and 1 coaster	Van Seating Capacity: 10 pax (for luggage) Coaster Seating Capacity: 25 pax (for passengers) Route: Batangas Port to Manila / Within Metro Manila

5. Private Boat Charter

Date	No. of Pax	Route
April 14, 2019	11 pax	Batangas Port to Sabang Port
April 17, 2019	2 pax	Sabang Port to Batangas Port
April 18, 2019	2 pax	Batangas Port to Sabang Port
April 20, 2019	2 pax	Sabang Port to Batangas Port
April 21, 2019	7 pax	Sabang Port to Batangas Port

6. Manila Accommodation (At Least 4-Star Hotel within Newport City, Pasay)

Participants	Room Type	Meals	Check In	Check Out
Freediving Athlete 1	Single Occupancy	Breakfast	April 13	April 14
Freediving Athlete 2	Single Occupancy	Breakfast	April 13	April 14
Media Rep 1	Single Occupancy	Breakfast	April 13	April 14
Media Rep 2	Single Occupancy	Breakfast	April 13	April 14
Media Rep 3	Single Occupancy	Breakfast	April 13	April 14
Media Rep 4	Single Occupancy	Breakfast	April 13	April 14
Media Rep 5	Single Occupancy	Breakfast	April 13	April 14

7. Puerto Galera Accommodation (DOT Accredited Dive Resort within Small Lalaguna Beach, Sabang, Puerto Galera)

Participants	Room Type	Meals	Check In	Check Out	Dives
DOT Coordinator 1	Single Occupancy	Full Board	April 14	April 21	18
DOT Coordinator 2	Twin Share	Full Board	April 14	April 17	2
DOT Coordinator 3					1 (DSD)
DOT Coordinator 4	Single Occupancy	Full Board	April 18	April 21	6
DOT Official 1	Single Occupancy	Full Board	April 18	April 20	1 (DSD)
Freediving Athlete 1	Single Occupancy	Full Board	April 14	April 20	18
Freediving Athlete 2	Single Occupancy	Full Board	April 14	April 20	18
Media Rep 1	Single Occupancy	Full Board	April 14	April 21	18
Media Rep 2	Single Occupancy	Full Board	April 14	April 21	18
Media Rep 3	Single Occupancy	Full Board	April 14	April 21	18
Media Rep 4	Twin Share	Full Board	April 14	April 21	18
Media Rep 5					0
Photographer	Single Occupancy	Full Board	April 14	April 21	18

8. Meals

Date	No. of Pax	Remarks
April 13	11 pax	Ala-Carte Dinner at a Filipino restaurant within the Resorts World complex
April 14	11 pax	Ala-Carte Lunch at a Filipino restaurant en-route to the Batangas Port
April 21	9 pax	Ala-Carte Lunch at a Filipino restaurant within the MOA complex

9. Tokens

Welcome Goodies

- 30 sets
- Contents:
 - 1 250ml Bottle Local Filipino Liquor
 - 1 100g Bag Dried Mangoes

Commemorative Event T-Shirt

- 50 pieces (Size breakdown to be provided before mass production)
- Specifications:
 - Round Neck Cotton T-Shirt
 - Front: Full Color Embroidered It's More Fun in the Philippines Logo (approx. W: 8cm x L: 2.5cm)
 - Back: Full Color Silk Screen "Dive Team" text (approx. W: 25cm x L: 5cm)

VI. BUDGET

Total budget for this project is **PHP 1,080,000.00**.